# Pilot Feasibility Charter

This charter helps us to jointly determine the focus, scope, and feasibility of an E-liability pilot in your organization. In advance of filling this charter, please read this free case study: <https://e-liability.institute/wp-content/uploads/2022/11/What-does-an-E-liability-pilot-look-like-The-case-of-Giti-Tire.pdf>.

| **Pilot Overview** |
| --- |
| Organization name |  |
| Products to be measured | *For which of your product(s) will the E-liability be calculated?* |
| Motivation | *Why is this pilot important to you? What problem do you hope the pilot will solve?* |
| Inputs and processes | *For the product(s) in question, please provide a (rough) process map showing:* *Who are your key suppliers and what are they supplying?**What are the key in-house operational activities?* *What are the key overheads used?**<For reference, see Figure 2 of the case study linked above.>*  |
| Identifying cradle-to-gate direct emissions  | *For the product(s) in question, please provide a first pass at:* *What are your key direct (Scope 1) emissions?* *What are the key direct emissions of your immediate suppliers?* *Looking further up your supply chain (at your suppliers’ suppliers, and so on), what do you believe to be the key direct emissions?* *Who are your biggest (environmentally sensitive) customers?* |
| Data feasibility | *How will you collect primary data on the direct emissions identified above? Which suppliers and customers are likely collaborators for the pilot study?*  |
| Location | *Where will the project be undertaken? Why is this site a good selection?* |
| Benchmarking | *To what other products, sites, inputs, processes, and data-sources can your pilot results be compared? (Such benchmarking improves decision-making insights and can create a case for change.)* |
| Case study | *The E-liability Institute support for pilots is provided pro bono. In return, we wish to prepare case studies and learning materials of our pilots to disseminate lessons-learned from implementation of the E-liability method. These materials can be reviewed by your team, and we are happy to camouflage proprietary and competitively sensitive information.*  |
| **Project Leadership and Team** |
| Executive Sponsor |  |
| Sponsoring Committee |  |
| Project Manager |  |
| Project Team Members |  |
| **Timeline** |
| Start Date |  |
| Completion Date |  |
| Date | Milestones |
|  | Pilot proposal defined |
|  | Information on pilot communicated to those involved |
|  | Project team staffed |
|  | Pilot kick-off |
|  | Meeting to review how pilot is progressing |
|  | Meeting to review collected data and discuss next steps and case study drafting |
|  | Case study completed |